## Autauga County Road Department

511 West Fourth St. Prattville, Alabama 36067 334-361-3761

John Mark Davis, PE,PLS County Engineer Jake Thomas, EIT Assistant Engineer Stephen Bland Assistant Engineer

To: All Engineering Department Employees

Effective April 13, 2020

RE: COVID-19 Virus

- MANDATORY ALL Employees will need to wear a mask when there are two or more people present.
- Cloth masks have been donated to our department. Come by the office and pick up a mask. If you prefer you can provide your own mask.
- Social distancing Must maintain at least 6 feet distance.
- Disinfect equipment after use. We have disinfectant in the office.
- One person per vehicle or piece of equipment.
- Do not use other employees' phones, computers, desks or other work tools or equipment unless necessary.
- These rules are to keep you and others safe during this trying time.